

The Educational Institute of Scotland Perth and Kinross Local Association

Minute of a meeting of the EXECUTIVE COMMITTEE of the Local Association held in the Queens Hotel, Perth, at 7 pm, on **Wednesday, 20th April 2005**, with the President, Mrs Patricia Duncan, in the chair.

1. **Sederunt:** V.Campbell, H.Conlon, R.Dickson, T.Duncan, W.Henderson, J.Loptson, A.McAuley, A.MacKenzie, C.Mackie, J.Millar, D.Munro, S.Peddie, I.Scott, D.Stewart. G.Campbell, EIS Officer.

The meeting welcomed Jennie Millar on joining the Executive.

2. **Apologies:** G.Burns, J.Ramsay, D.McFarlane.
3. **Minutes of Previous Meeting** held on 23rd March 2005 were approved.
4. **Matters Arising:**

Donations have been processed by the Treasurer.

Monitoring Learning & Teaching: A second draft of the amended policy has been issued for consultation. A.McAuley and T.Duncan to meet L.Mason.

5(b) HMI Inspection of P&K now underway. C.Mackie has met with the District Inspector to discuss issues including the operation of the JNC.

6. Role of Learning Representative: T.Duncan has produced an information leaflet and letter for reps.

7. C.Mackie has met with A.Taylor, Lead Officer and A.Mackay, Service Manager (staffing) to discuss roles and responsibilities.

5. **Reports:**

- (a) **Perth & Kinross Lifelong Learning Committee** (13th April) D.Stewart/C.Mackie reporting:

Reported Incidents of Violence & Aggression: published statistics show increases. C.Mackie argued the need for offsite provision for excluded children.

Complaints monitoring procedure – introductory paper presented. This must tie in with existing Grievance and Discipline procedures.

- (b) **Treasurer's Report** W.Henderson reporting:

Current Balance approx. £43,000.

6. Promoted Posts Restructuring in Secondary Schools

Discussion took place on the stance the EIS should adopt on Principal Teacher posts.

7. Local Association General Meeting: 26th April

Motions for the AGM were issued for consultation before the meeting.

8. Correspondence

a1) Advice from EIS HQ on the impact of falling school rolls.

a12) Employees Travelling Expenses: there has been no updating in P&K for several years.

a13) Collegiality within roles of JNC and School Consultative Committees. Need for these bodies to have more proactive roles.

b2) P&K Employee Survey: Secretary to write to Director to ask for time for staff to complete this survey during the next In Service Day (29th April)

c8) Clarification of staff duties when school is used as an Election Polling Station. Staff may be required to work in the available part of the school.

9. Date of Next Meeting:

Executive Meeting **Wednesday 18th May 2005** Queens Hotel 7pm.

There being no other business, the meeting ended at 8.55pm, with thanks to the chair.