

The Educational Institute of Scotland Perth and Kinross Local Association

Minute of a meeting of the EXECUTIVE COMMITTEE of the Local Association held in the Queens Hotel, Perth, at 7 pm, on **Wednesday 22nd May 2007**, with the President, Ms Holly Conlon, in the chair.

1. **Sederunt: G.Burns, H.Conlon, R.Dickson, W.Henderson, A.McAuley, D.McFarlane, A.MacKenzie, C.Mackie, J.Millar, S.Peddie, P.Philippou, J.Ramsay, I.Scott, S.Simpson, D.Stewart.**

G.Campbell, Local Officer

The Executive welcomed Morag Mackintosh of Crieff PS to her first meeting.

2. **Apologies: T.Duncan, D.Munro.**
3. **Minutes of Previous Meeting held on 25th April 2007 was approved.**
4. **Matters Arising:**

No matters arising that are not covered within the agenda.

5. **Reports:**

- (a) **EIS Council (11th May) D.Stewart reporting:**

Subscriptions to rise by 3% in 2007/08.

Ballot to be held in the Autumn to decide whether to continue with the Political Fund.

Concern at lack of Collegiality in schools.

Industrial action at Perth College is currently suspended while negotiations are underway at ACAS to resolve issues over conditions of service.

- (b) **JNCT Sub-group informal meeting (16th May) A.McAuley reporting:**

It has been proposed that meetings for staff involved in providing Reduction in Class Contact Time in Primary Schools will take place in short school weeks in November, February and May.

P&K hopes to establish a computer system by 2009 linking schools to enable data/statistics to be easily collated.

Concern that the current staffing standard does not meet the needs of schools. It was felt that as much of the budget as possible should be allocated to schools.

(c) **HT/DHT Appointments Group** (26th April/18th May) C.Mackie reporting:

Some changes to existing procedures have been agreed. Extensive presentations will be discontinued.

Further clarification needed on how extensively posts should be advertised and on the role of the church in denominational schools

(d) **Staffing Group** (9th May) C.Mackie reporting:

Job-sizing consideration of PT's Music continuing.

Supply cover shortages – need to attract supply staff.

Managers' guide on staff competence – a committee to be set up to consider this.

Managing staff absence – meetings at an early stage.

(e) **Secondary Management Restructuring Group** (16th May) A.McAuley reporting:

P.McAvoy's paper on Pupil Support presented as a draft. This concerned Guidance structures rather than SfL. Paper to be redrafted in light of current provision in P&K schools.

Senior Management Structures: situations considered in combined Primary/secondary campuses. This paper also to be redrafted.

(f) **'Flu Pandemic Meeting** (18th May) C.Mackie reporting:

In such an epidemic, it is likely that all schools would be closed.

(g) **Dignity at Work Meeting** (22nd May) C.Mackie reporting:

(This is the new name for the Bullying & Harassment Group). the EIS had concerns at the current procedures – lack of appeals, long timescales for investigations, verdicts often a compromise. The EIS favours the use of Grievance procedures at present. Revised procedures to be tabled soon.

(h) **Organisation Committee** (2nd May) J.Millar reporting:

Algo Business Centre has submitted a lease for a local office. This has been amended by national EIS solicitors and has been returned to the Algo manager. We hope to have access to the office by 1st July. The property has still to be inspected by EIS HQ.

(i) **Treasurer's Report** W.Henderson reporting:

Funds stand just short of £50000.

6. **Interim Secretary:** arrangements

Douglas Stewart elected as interim Secretary. C.Mackie, G.Campbell and D.Stewart to meet with J.Fyfe of P&K to discuss secondment arrangements for D.Stewart. Inform school reps of new arrangements in the second last week of term.

7. **EIS Conference, Perth:** arrangements

Local Association dance in Salutation hotel on Friday 8th June.

8. **Perth & Kinross Lifelong Learning Committee – nomination of Teacher Representatives.**

currently D.Stewart represents Primary and C.Mackie, Secondary. P&K currently reviewing their committee structures. The Secretary to enquire of P&K whether they are likely to hold a by-election should C.Mackie resign.

9. **Programme of meetings 2007/2008 - proposed**

Tuesday 23rd October. Talk by National President with Q&A session.

Wednesday 5th March 2008 Local AGM

Thursday 24th April 2008 Motion for National AGM

10. **Correspondence**

a)3 SEED advice on the misuse of mobile phones.

a)6 No local representation at National AGM dinner as numbers overall have been cut.

b)2 P&K employee survey postponed.

c)3 Disappointment that P&K would not fund training of Job-sizing Coordinators

11. **Date of Next Meeting:** Executive Meeting **Tuesday 19th June 2007** **Algo Business Centre** 7pm

12. **AOCB**

If members have any concern about reduction in class sizes in S1 and S2 English and Maths they should raise this with reps or the Local Association.

Ongoing concern at the inability to access national EIS website from schools.

There being no other business, the meeting ended at 9.10pm, with thanks to the chair.