

The Educational Institute of Scotland Perth and Kinross Local Association

Minute of a meeting of the EXECUTIVE COMMITTEE of the Local Association held in the Algo Business Centre, Perth, at 7 pm, on **Tuesday 28th October 2008**, with the President, Mr Duncan Munro, in the chair.

1. **Sederunt: G.Burns, H.Conlon, J.Devine, W.Henderson, A.McAuley, A.MacKenzie, J.Millar, D.Munro, S.Peddie, C.Rose, I.Scott, D.Stewart, T.Summers.**

D.McFarlane, Benevolent Fund Correspondent; G.Campbell, Local Officer.

2. **Apologies: T.Duncan, S.MacKinnon.**

3. **Minutes of Previous Meeting held on 4th September were approved.**

4. **Matters Arising:**

All covered elsewhere in agenda.

5. **Reports:**

- (a) **SEEMIS Meetings** (15th September and 24th October) D.Stewart reporting:

Meetings concerning teacher access to SEEMIS from home – EST working on this. Some Secondary schools to be involved in a trial. However report writing may not be possible this year. Training materials have been sent out to schools.

Registration using SEEMIS will need computers in every classroom.

Members of Executive to find out any problems colleagues are experiencing for the next meeting

- (b) **IIL Project Board** (17th September) D.Stewart reporting:

For each new school there will be a “Campus Leader”. Whether this is the HT to be decided locally.

Booking/letting system to be online and simplified.

Most school coordinators have reverted to original jobs or will have done so by Christmas.

- (c) **JNCT** (30th September) A.McAuley reporting:

C.Webb presented 3 papers on Curriculum for Excellence.

Restorative Practice. Police may be more involved with pupils before referral to Children's Panels.

Parental involvement – concern that the views of the majority of parents may not be represented.

Appointments to Posts in Denominational Schools. Applicants may seek approval of church authority before interview or after being offered job.

Time off for Public Duties. Teachers being allowed time off for jury duty, blood donation etc.

Workload – SNCT survey. P&K reply mentioned use of SEEMIS and Staff Consultative Committees.

Chartered Teacher/Principal Teacher. Teachers cannot be on both scales.

Incidents of Violence & Aggression. Incidents down in 2007/08, but not exclusions. Many involve ASN pupils.

(d) Career Breaks Procedures (2nd and 23rd October) D.Stewart reporting:

If career break less than 2 years, entitled to original job back.

If career break between 2 and 5 years, original job not guaranteed – may be redeployed within P&K to a job of equivalent status. Full proposals to come to JNC subgroup.

(e) EIS Council (3rd October) A.McAuley reporting:

A school in another authority had an indicative ballot for a strike over discipline issues. This was a useful lever. producing action from the local authority.

To be a survey of members' views on the role of the EIS.

Curriculum for Excellence consultation. Concern that classroom practitioners are being ignored. Education minister has acted on this, appointing an EIS representative to steering team.

Qualifications Consultation – does it tie in with principles of Curriculum for Excellence?

Leadership – all teachers have a role to play in a collegiate school

(f) HR Review (22nd October) D.Stewart reporting:

Working to improve HR within E&CS.

(g) School Estate Management Plan meeting(22nd October) D.Stewart reporting:

Dunning Primary has reopened. Errol Primary refurbishment in progress.

Music centre in Caledonian Road Primary to be relocated in new St.John's Campus.

Catchment reviews undertaken on new Glenearn Road and Oudenarde Primaries.

Concern at effect of introduction of free school meals in P1 to P3 on dining accommodation in schools.

(h) Staffing Meeting (24th October) D.Stewart reporting:

New staffing formula to put a PT in schools with a roll of 40 or more also applies to through Primary-Secondary schools.

Evaluation of new HT/DHT appointments procedure.

Job-sizing. People not being job-sized. Meant to be a joint procedure between unions and employers, but insufficient job-sizers have been trained.

Ongoing problems in getting supply staff in some schools. Concern that many teachers on supply list are not being contacted.

(i) JNC Subgroup (28th October) A.McAuley reporting:

Partnership Learning Agreements/ School Learning Reps. C.Webb wishes this to be looked at in how much time can be allocated in total to relations with Professional Associations.

Mobile Technologies policy. Drafts being prepared – hope to have ready for November JNCT.

Monitoring Incidents of Violence & Aggression. Review of form – most teachers happy, but sometimes concerned at bland comments of Service Managers. Teachers of SEN pupils disinclined to fill in forms unless someone injured, so under-reporting here.

Shared headships. Struan/ KinlochRannoch and Logierait/ Blair Atholl now operating. Will be adverts for acting PT's in these schools.

Review of Support Staff. C.Webb wishes an external reviewer to do this.

Decant procedures. Breadalbane Academy went well with time off and a lot of assistance from teachers.

Out of School Payments for Residential Activities. No authority has yet been found to do this.

Travel expenses – concern at discouragement for staff to go on training. (To go to JNC subgroup.)

Several P&K/Union agreements signed. Hope to eventually have these on a P&K site on GLOW (and on SNCT site).

(j) Treasurer's Report. W.Henderson reporting:

Insurance for Executive members now in place.

Audit to be completed by 31st October.

Funds stand at approx. £59,000.

6. Correspondence

a16) Pension Entitlement. If in an acting post near retirement, can only get pension based on a max. of 10% more than normal salary.

b6) Concern of EIS members not trained to do Risk Assessments in Technology departments.

7. Date of Next Meeting:

Executive Meeting
7pm

Tuesday 2nd December 2008 Algo Business Centre

8. AOCB

T.Duncan, Learning Representative, wishes to establish a regular after school drop-in session on CPD at Algo.

Agreed to pilot hire of boardroom.

Group reviewing Absence Procedures – C.Rose nominated to join this group.

Reps Training Day. G.Campbell to progress this – also H&S rep training.

Finance Committee: proposal to reinstate the honorarium for the Local Secretary from this year of office (March 08/09). Agreed by Executive.

Benevolent Fund. Agreed for gift to be bought at Christmas.

The Executive agreed the benefits of regular newsletters to reps and members. Secretary to compile.

Concern at review of Nursery Education – documents sent out.

There being no other business, the meeting ended at 9.05pm, with thanks to the chair.