

# The Educational Institute of Scotland Perth and Kinross Local Association

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Minute of a meeting of the EXECUTIVE COMMITTEE of the Local Association held in the Algo Business Centre, Perth, at 7 pm, on **Thursday 29<sup>th</sup> January 2009**, with the President, Mr Duncan Munro, in the chair.

1. **Sederunt:** H.Conlon, T.Duncan, W.Henderson, A.McAuley, A.MacKenzie, S.MacKinnon, D.Munro, S.Peddie, C.Rose, I.Scott, D.Stewart, T.Summers.

2. **Apologies:** G.Burns, J.Devine, J.Millar. G.Campbell, Local Officer

3. **Minutes of Previous Meeting held on 2<sup>nd</sup> December were approved.**

4. **Matters Arising:**

5b) Glenearn Road (now named Inchview) campus. The HT appointment process will now initially be closed. An open process will only be conducted should neither of the existing HT's be appointed.

8) STUC Conference. The nomination of T.Duncan was unsuccessful.

5. **Reports:**

(a) **Lifelong Learning Committee** (7<sup>th</sup> January) D.Stewart reporting:

Audrey McAuley was welcomed on her election to the L.L.C.

Standards & Quality report 2007/08. Refurbishments at Dunning and Errol Primary Schools. Improvements in attainment. Some concern over the achievement of boys, but work being done on this.

Violence in schools. J.Fyffe said there were no targets on exclusions. Establishment of Almondbank House to deal with children (and their families) unable to handle mainstream Primary education.

P&K scheme to accredit sporting clubs dealing with children.

(b) **IIL Project Staffing Issue meeting** (7<sup>th</sup> January) D.Stewart reporting:

Both Primary and Secondary HT's may apply for HT posts at combined Primary/Secondary schools.

Redeployment of surplus staff – would incorporate a period of one year in order to match the person into a post of equal status before redundancy notice commenced.

**(c) JNC Subgroup** (13<sup>th</sup> January) A.McAuley reporting:

Early Years Framework. To extend provision at 5 largest Nurseries. 8 FTE early years practitioners to be provided. D.Stewart to be involved in discussions on changes to the working day.

Employee Engagement Survey. Staff had problems getting onto ERIC. Some doubts about the value of fairly vague questions, but it is intended that these will be used in conjunction with more detailed surveys. Out of School Care. Proposal for “Kids’ Clubs” to be taken over by Education, but many issues to resolve.

Working Time Agreements. Need to sample these, preferably in September.

Risk Assessments for Machinery in Schools. Various issues being addressed.

Recording Incidents of Violence & Aggression. D.Stewart working on small revisions to reporting form.

There are likely to be additional in-service days on Tuesday 21<sup>st</sup> April and Tuesday 18<sup>th</sup> August 2009, subject to Government approval.

Mobile Technologies. Paper presented – covers legal issues on issues like removal of phones etc. it also covers use of social networking sites. To go to JNC.

Travelling expenses to be looked at.

Job-sizing training – likely to be national training over new toolkit.

**(d) EIS Council** (23<sup>rd</sup> January) T.Duncan reporting:

Complaints procedure still being worked on.

Meeting with Cabinet Secretary on 5-14 National Assessment bank items.

Tests on Literacy and Numeracy needed in Curriculum for Excellence at end of S3.

CfE timetable to be published on LTS website.

Info on travelling expenses to go out to Local Associations.

Some concerns over pressures on expectations of Chartered Teachers.

**(e) SEEMIS Reporting to Parents** Primary 27/1 D.S. reporting; Secondary 28/1 A.M<sup>c</sup>A. reporting;

Concerning presentation of reports. Only levels given are Reading, Writing in English, and Maths.

Accessibility from home issues. Need for availability of paper versions for staff.

**(f) Learning Rep's Report** T.Duncan reporting:

T.Duncan to be seconded to a National EIS role on Learning Reps. on a one day per week basis.

Has been running Chartered Teacher network meetings. Has had first EIS drop-in meeting on CPD.

**(g) Treasurer's Report.** W.Henderson reporting:

Balance approx. £63,000.

Accounts 07/08 now finalised and signed off.

Honoraria have now been paid.

Members in receipt of honoraria and travelling expenses should declare these to HMR&C

**(h) Finance Committee**

The Executive approved the purchase of a new computer for the JNC Correspondent (approx. £700).

**6. Nominations for EIS Council, Local Association Office Bearers, Executive Committee and 2009 AGM delegates**

Members were reminded to have all these submitted to the Secretary by 1<sup>st</sup> February.

**7. Local Association Training Event: Friday 6<sup>th</sup> February**

Eleven Reps. are scheduled to attend.

**8. EIS National Head Teachers' Conference**

J.Devine, DHT Blairgowrie HS; B.Scott, HT St.John's Primary; I.Paul, HT Crieff Rd Pre-school to attend.

**9. Establishment of a Representatives' Committee at Perth Grammar School**

This was approved by the Executive.

**10. Correspondence**

a15) Probationers. The Executive is concerned that EIS HQ has not an up to date members' list and applications are being lost.

a18) Education International appeal for Gaza. The Executive approved sending £300 to this appeal.

a19) Pressure on Local Authority budgets. If members have contracts terminated, inform the Secretary.

**11. Date of Next Meeting:**

Executive Meeting following the AGM Thursday 5<sup>th</sup> March 2009 Algo Business Centre 7pm

**12. AOCB.**

Holiday Dates. Members have expressed concern at schools breaking up very early on Friday 18<sup>th</sup> December, returning on Tuesday 5<sup>th</sup> January.

Concerns at a school with a computer virus problem, and a possible clampdown on use of pen-drives.

The Secretary expressed his thanks to Ian Scott for his many years on this Executive and other EIS bodies and suggested a suitable celebration should be arranged.

There being no other business, the meeting ended at 9.00pm, with thanks to the chair.